



**Temporary Modular Housing
Hummingbird Place | 265 West 1st Avenue
Community Advisory Committee (CAC) Meeting Notes**

October 1, 2019, 6:40 to 7:15 pm | Creekside Community Centre

1. Welcome and Introductions

- The Facilitator welcomed CAC Members and led a round of introductions.

2. Review of action items

- The Facilitator led CAC Members in a review of action items from the previous meeting.
 - **Action Item #1 (from last meeting):** The City of Vancouver will keep trying to get a representative from Creekside Community Centre to attend meetings.
 - **Status:** Done. A Community Centre representative was present at the October 1st meeting.
 - **Action Item #2 (from last meeting):** The City of Vancouver will schedule the next meeting for September 19th at Creekside Community Centre at 5:30 pm in Multipurpose Room 2.
 - **Status:** Due to venue and committee member availability, the City was not able to schedule the meeting for September 19th. The meeting was scheduled for October 1st instead.

3. Updates and Discussion

a. PHS Community Services Society

- PHS reported that the building itself, as well as the culture and community within the building, is settling in well. It takes about a year for a supportive housing building to do so.
- Hummingbird Place tenants are provided with individual case planning.
- Programs for tenants include baking and art, as well as a partnership with Sole Food Farms that offers paid employment and other opportunities for tenants to get involved with the farm.
- Programming experienced a slowdown in the summer, as everyone was very busy. Programs are starting back up again for the fall and holiday events are planned.

b. BC Housing

- The BC Housing representative reported that two research papers have recently been posted on the BC Housing website.
 - One research paper explores tenant outcome surveys from the first seven modular housing buildings.
 - The second research paper explores how non-market housing affects property values in thirteen sites throughout BC.
 - **ACTION ITEM #1:** Links to the research reports will be included in the meeting notes.
 - <https://www.bchousing.org/research-centre/library/community-acceptance/property-values-case-study-series&sortType=sortByDate>
 - <https://www.bchousing.org/research-centre/library/transition-from-homelessness/modular-supportive-housing-resident-outcomes?sortType=sortByDate>

c. City of Vancouver

- The City of Vancouver representative did not have any updates, and stated that the project is going smoothly.
 - **Question from Community Member:** Are there plans for another unit behind the current site? There is a big piece of land there. Housing would be preferable to people sleeping in tents. This project has been going well.

- **Response from City of Vancouver:** There is a proposal right now for another building near Nanaimo Skytrain Station. This is the only new temporary modular housing site being proposed at this time.
 - **Comment from Community Member:** The infrastructure is there. Why not build on it?
 - **Comment from PHS:** From the PHS perspective, being part of the community has been transformative.
- **Comment from Community Member:** I am hearing concerns from the community that people with addictions issues are accepted into Hummingbird Place without preconditions such as being required to renounce their addiction or promise to choose a healthy and stable life.
- **Response from BC Housing:** The precondition for access is people experiencing homelessness who want housing. An individual applies to live in supportive housing and BC Housing and the operator work with the individual to ensure the programming offered in the building is suitable for the person's needs.
 - **Response from PHS:** Tenants are not required to disclose their addiction. We start with providing wrap-around health services and do case planning for people so that they can do well. As people move inside, less pain management is needed, which can mean less drug consumption.

We look to agonist therapy, which includes detox and substitution therapy. We support people in finding pathways to managing addictions. This can include methadone programs or more complex therapies. PHS staff also reaches out to people to see if they want detox or other supports.

We let individuals shape what looking well looks like for them. This could range from managing diabetes to getting agonist therapy. Every person has their own unique case plan that they have created with support from PHS staff.

- **Comment from Community Member:** The temperature in the community has gone up. People are anxious about drug use, break-ins and homeless people. They want double the amount of patrolling by police. They do not feel safe anymore and blame the temporary

modular housing. We want more police and more of our own security. If police could talk to our security people, we could get a good sense of what is going on. There is a fear of break-ins and aggression.

- **ACTION ITEM #2:** The City of Vancouver will connect the Community Member with the Vancouver Police Department representative for this CAC.
- **Question from Community Member:** Is there a way that I can get something from PHS to distribute to the Olympic Village?
 - **Response from PHS:** Let's formulate something on a personal basis.
 - **Response from Facilitator to Community Member:** You can connect with PHS and they will describe their case planning process.

d. Vancouver Coastal Health

- The Vancouver Coastal Health CAC representative was absent.

e. Vancouver Police Department

- The Vancouver Police Department CAC representative was absent.

f. Community Members

- **Comment from Community Member:** I have nothing to report. Every summer there are more people on the street and more break-ins, but I do not think this is attributed to the building. Crime is the same, it has not escalated or decreased. It always gets worse in summer, as the temperature is warmer.
- **Comment from Creekside Community Centre:** I brought the business card for the new VPD CAC representative. This person is very proactive and stops through here daily. We will see more visibility from him throughout False Creek and the Olympic Village. We just formed a Community Advisory Committee for Creekside Community Centre. Creekside operates differently than other facilitates in Vancouver, as it is operated by the Park Board and not by a community centre association. We want to provide a voice to the community in the short term and in the long term. We had our first meeting last month, with families and seniors

represented, and Sanford House Group representing Marguerite Ford Apartments. Hopefully we can provide information in both directions.

- **Comment from Community Member:** To echo the earlier comment, if we have the land available this is owned by the City, it would be great to use it for housing, as housing is so expensive. I have not noticed any issues or increases in suspicious activity.

4. Action Items and next steps

a. Meeting Frequency

- The Facilitator led community members in a discussion to determine meeting frequency moving forward.
- It was determined that the CAC would meet quarterly from this point forward. The next meeting will be scheduled for February, 2020.
- PHS reminded CAC members that they are committed to making themselves available, and that community members can contact them immediately if any issues should arise prior to the next meeting.
- **Question from Community Member:** What happens if a CAC member retires?
 - **Response from Facilitator:** There is a waiting list for this meeting, so someone from that list would fill their place.

b. Action Items

Action Item	Responsible
Provide links to recent research reports on the BC Housing website.	BC Housing
Connect the Community Member raising community safety concerns with the Vancouver Police Department CAC representative.	City of Vancouver



**Temporary Modular Housing
265 West 1st Avenue
Community Advisory Committee Meeting Notes**

June 11, 2019, 5:30 to 6:30 pm | Creekside Community Centre

1. Welcome and Introductions

- a) The facilitator welcomed the group and noted that this will be the last meeting before the summer break. Meetings will reconvene in September.

2. Review of Action Items from Previous Meeting

Action Items	Responsible	Status
1. Check with Engineering about garbage bin status and report back.	City of Vancouver	Complete
2. Check to see if a Community Centre rep can attend the next meeting and provide an update on programming.	City of Vancouver	Will keep inviting them. A rep agreed to attend, but could not make this meeting.
3. Remind vendors to park in the lot and not on the street.	PHS	Complete

3. Updates and Discussion

a) PHS Community Services Society

- PHS reported the programming at Hummingbird Place continues to grow and expand. The art project is growing and the baking program is expanding partnership with Sole Food Farms.
- There are three Sole Food Farms staff members living in the building who will be employed full-time.
- Residents and staff are pleased with the building's garden. People are partaking in watering and harvesting, and the program keeps growing.
- They are working through mural options for the former pump station at the southwest corner of the property, and are waiting to hear back about the grant. There is an artist candidate that lives in-house. PHS did a full call for artist proposals and all artists will get the opportunity to participate in some capacity.
- There were a few concerns related to increased supervision at the building due to the number of first responder visits. PHS did a review and found there were two health concerns that needed ambulance visits. The majority of events were missing persons reports (policy at PHS states that if a person isn't seen for 48 hours, a missing persons report is filed). Two trespassers were found at night and were removed. There was one fire department false alarm around the building.
 - **Question from Community Member:** Does the pump station building still need to be there?
 - **Response from City of Vancouver:** We are not removing buildings from the site because it is a site in transition and its future uses are yet to be determined.
 - **Response from PHS:** It's no longer a functioning part of the pump station. It's currently khaki and rust brown, but it will look much nicer with paint on it.
 - **Question from Community Member:** Why were there ambulance visits?
 - **Response from PHS:** They were health concerns that required first responders to attend the site.

b) BC Housing

- Not present.

c) City of Vancouver:

- No updates.

d) Vancouver Coastal Health

- Not present.

e) Vancouver Police Department

- Not present.

f) Community Members:

- **Community Member:** How is the women's boxing going?
 - **Response from PHS:** There are still women going to boxing. We see lots of benefits. Sometimes we only have programs that are for peers, but this boxing is for everyone. It's at Eastside Boxing on Keefer, between Gore and Main and it's full training. Three of our staff are going into a charity fight. All female. Its an opportunity for people both living in the building, and working in the building, to attend.
- **Community Member:** Someone sent me a message saying there's someone who's seen more visits by ambulances and police. And that there was one missing person report.
 - **Response from PHS:** There were multiple missing persons reports. We also had two trespassers removed from the area. We have staff regularly engaging with people in the space. That gazebo area is one of the only covered areas in the community, so we work with our staff who are instructed to tell people they can't sleep there. It's not safe, and we'll work to find people shelter, but if they refuse to leave we call the police. As for an ambulance visit, our staff are able to interfere in a health crisis far before it's a full blown health crisis. There haven't been any alarming incidents there.
- **Community Member:** I noticed a bit of an increase in police presence in the neighbourhood, but I think that's just what happens when it gets warmer.
- **Community Member:** I went to the community party and it was fantastic. It was great seeing both residents and community members out.
- **Community Member:** I have a question about open drug use in the community. There was one incident across the street, though they probably weren't residents of Hummingbird Place. A couple of guys were using at 3pm on the sidewalk when kids were leaving school. I popped in and the man said to call the police non-emergency number. Is that the right approach?

- **Response from PHS:** Yes, call the non-emergency line. I'll ask staff to engage with those people, but if they don't live in the building we don't carry much weight. Three to four people die everyday in this province from drug overdose. If it's someone we know we can engage and deal with that quickly, but it's likely it's not someone in the building. If you have a private setting where can do that, you're not likely to do it outdoors.
- **Community Member:** everything seems really great. I really like the art side.
 - **Response from PHS:** We're rolling out as many programs as we can. It's really great.
- **Sole Food Farms:** I wanted to say thank you to the folks who came to the party. It was a really excellent event with approx. 130 people in attendance which included loads of residents and community members. It did exactly what it was expected, and intended to do, which was integrate the community and bring people together. It was a great success. We also launched our first onsite market quietly on site last week. We are sold out of that CSA, but the market is open and will be open every Thursday until the end of August from 4-7pm. There have been lots of walk-ins to check things out.

Action Item	Responsible
Keep trying to get a Community Centre rep to attend meetings.	City of Vancouver
Schedule next meeting for Sept 19 at Creekside Community Centre at 5:30 pm in Multipurpose Room 2	City of Vancouver

Facilitator: We'll get together again in September. We'll work with the City's organizing team to get a room booked, and will get the meeting notes to you shortly. I hope everyone enjoys their summer and I look forward to seeing you in September.



**Temporary Modular Housing
265 West 1st Avenue
Community Advisory Committee Meeting Notes**

March 13, 2019, 5:30 to 6:05 pm | Creekside Community Centre

1. Welcome and Introductions

- a) The Facilitator welcomed participants and led a round of introductions.
- b) The Facilitator introduced the notetaker and explained that the meeting notes are the official record of the meeting and will be published on the City of Vancouver website and the PHS website. CAC members can share the link to these notes with neighbours and community members who would like to read them.

2. Review of Action Items from Last Meeting

- a) Action Item 1: All CAC members will review and sign the Terms of Reference (ToR) and send back to PHS before the next meeting.
 - PHS will check whether all ToR forms have been submitted and will confirm at the next meeting.
 - One CAC member informed the group that they had not yet signed the ToR, but would do so and return the form to PHS in the next few days.
- b) Action Item 2: Contact info for 265 West 1st Avenue and Margaret Mitchell Place building managers will be circulated with the meeting notes.
 - Facilitator confirmed that this contact info has been circulated.

- c) Action Item 3: The PHS team will send the Needle Exchange Van to the Foundry and the Wall Centre and will provide representatives from these buildings with the contact info of the Needle Exchange Van.
- PHS confirmed that they have shared the contact information of the Needle Exchange Van with representatives from these buildings.
 - PHS distributed business cards with the contact info of the Needle Exchange Van to CAC members who attended the March 13th meeting.
 - PHS clarified that they would send out the van to the Foundry and the Wall Centre only upon request.
- d) Action Item 4: The VPD representative will provide their email contact info to CAC members.
- This action item will be forwarded to the next meeting.
- e) Action Item 5: The City of Vancouver representative will pass along small grant application information to CAC members who wish to organize welcoming initiatives for residents.
- The City of Vancouver representative explained that the small grants website will soon be updated with information about this year's Homelessness Action Week grants. Once the website has been updated, the link will be shared with CAC members.

3. Updates and Discussion

a) BC Housing

- BC Housing has not heard from the community regarding the building.
- BC Housing informed CAC members about a review and evaluation of the TMH program that is being conducted in partnership with the City of Vancouver. The

team is currently compiling information gathered from the first three TMH sites to open in the City. This information has been collected through surveys and interviews with tenants, neighbours and staff that began six months after the sites had been tenanted.

- A report on the TMH review will be posted on the BC Housing website when it is complete. CAC members can also read reports on social and economic outcomes of other housing projects on the BC Housing website. Visit <https://www.bchousing.org/home> and navigate to Research Centre > Research Library.

b) PHS Community Services Society

- PHS reported that the 265 West 1st Avenue TMH Site is 90% tenanted.
- There are three units awaiting tenancing by three youth applicants that have been difficult to locate. This building has the mandate of prioritizing youth who are aging out of foster care.
- The name of the building will be Hummingbird Place. This name emerged from the initial design of the area as Garden City in the late 1960s and early 1970s, the building's relationship with Sole Food Street Farms, and the high quantity of hummingbirds that frequented the area in previous times.
- PHS is exploring ways to beautify the nearby storage building with a mural.
 - **Question from Community Member:** How will the mural be funded?
 - **Response from PHS:** The mural idea is currently in the conceptual phase. We could look into partnering with the Vancouver Mural Festival and we will research other funding opportunities.
- PHS is working in partnership with Sole Food Farms on opportunities for residents to become involved with the farm.

- The Clean Team is doing sweeps around the building and will be integrated with the nearby Margaret Mitchell Place (2132 Ash Street) Clean Team.
 - **Question from the Facilitator:** Can you explain what the Clean Team does, for those who may not know?
 - **Response from PHS:** The Clean Team is a paid employment program for TMH residents. Clean Team members go out into community and pick up refuse and biohazard waste if that were to be found.
- There have been no police calls to 265 West 1st Avenue.
 - When Margaret Mitchell Place was first tenanted, there were a lot of missing persons police calls to the building from staff. PHS has a strict policy of reporting tenants as missing if they have not been seen in 48 hours. This policy emerged from the National Inquiry into Missing and Murdered Indigenous Women and Girls. It is important to remember that younger tenants may be more wide ranging, which can necessitate missing persons calls.
- PHS has heard concerns that the lighting of the emergency exits on the west side of the building is too bright. PHS is currently exploring ways to shade or angle this lighting so that the exits remain lit and safe while the brightness is reduced for site neighbours.
- PHS has received complaints about traffic congestion on West 1st Avenue caused by emergency vehicles and deliveries that arrive at 265 West 1st Avenue. PHS has asked delivery vehicles to use the parking lot to the west of the site. Emergency vehicles have their own parking procedures that cannot be adjusted by PHS.
- 265 West 1st Avenue has a number of tenants who are talented artists. The building is starting up an art program and a baking program. The sense of community is building rapidly.

- **Question from Community Member:** Has there been parking assigned to residents, and if so, would it be in the gravel lot?
 - **Response from PHS:** We do not have a lot of residents in the building with cars. There is a parking lot on Crowe Street.
 - **Question from Community Member:** Does the van that has been parked in that lot for weeks belong to someone in the building?
 - **Response from PHS:** I do not know who the van belongs to. It does not belong to anyone in the building.
 - **Comment from Facilitator:** The City of Vancouver will follow up with the resident who expressed concerns about the van.

- **Question from Community Member:** What is the food program in the building?
 - **Response from PHS:** We serve continental breakfast, which includes oatmeal, baked goods, fruit, and granola bars. Breakfast is available from early morning until dinner, which is served at 3:45 pm. The cooks work in one main kitchen offsite and produce about 1,000 meals a day. When dinner is delivered to the site, we finish the meal and portion it out to tenants. We try to make sure that there is always food available. Our tenants have non-normative hours, and our staff have non-normative hours, with shifts from 8:00 am to 8:00 pm, or 8:00 pm to 8:00 am. As most conventional food availability is geared to a 9 to 5 schedule, we make adjustments to reduce the barriers to food access and food security.
 - **Comment from Sole Food Street Farms:** We were able to assist two staff members from Sole Food in getting housing at 265 West 1st Avenue. One of our staff is very pleased to be able to go home for lunch every day.
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c) City of Vancouver

- The City of Vancouver had nothing additional to report.

d) Vancouver Coastal Health

- The Vancouver Coastal Health CAC representative was absent.

e) Vancouver Police Department

- The Vancouver Police Department CAC representative was absent.

f) Community Members

- **Comment from Community Member:** Here in the Olympic Village, there are at least ten large buildings, and there are other buildings located on West 1st Avenue. They all have presidents and the presidents have a committee. I have been asked to be a liaison for the presidents' committee. I have circulated the notes from the last CAC meeting to the committee. I have also sent them to my own strata council and asked if they had any questions or concerns. I have not heard anything back.
 - **Comment from Community Member:** if there are no issues with the site, there are no concerns. It would be brilliant if we could have a report like this to the presidents that would filter down to the stratas.
 - **Response from Facilitator:** Our hope is that you do go out into your communities as CAC representatives to receive and share information.
 - Community member observed that the notes from last CAC meeting were marked "Draft and Confidential" when they were distributed. Facilitator assured the community member that this was an error and that the team will remember to remove "Draft and Confidential" in future meeting notes.

- **Comment from Community Member:** It was great to see the new plantings going in and I am excited to hear that there will be art in the area.
 - **Response from PHS:** We are working closely with Sole Food Street Farms and are hoping to identify people who could have employment opportunities on the farm. These opportunities would hopefully be geared to where tenants are at in terms of job readiness.
- **Comment from 265 West 1st Resident:** I appreciate that the committee has afforded a spot for a resident at the table. The people who developed the Terms of Reference should be commended for that. I see my role as sitting in, listening and responding to any concerns that people have.
- **Comment from Community Member:** Thanks for proposing to add art to the storage building. I look at it every day. The Clean Team is doing a great job.

g) Sole Food Street Farms

- Sole Food has scheduled a meeting with the 265 West 1st Avenue operations team and is looking forward to expanding their relationship with the building and contributing to projects that will support the community.

h) **Request from a Community Member:** if someone wants to join this committee, what would the process be?

- **Response from the City of Vancouver:** Please forward their name to me and I will include them to the waitlist.

4. Action Items and Next Steps

- a) The Facilitator concluded the meeting and discussed the frequency of meetings moving forward. The next meeting will be scheduled for a month from now, and the group will reassess meeting frequency at that time.
- b) **ACTION ITEM:** The next meeting will be scheduled for April. Once the date and location have been confirmed, CAC members will receive a meeting invitation by email.

c) Action items:

Action Items	Responsible
1. All CAC members will review and sign the Terms of Reference (ToR) and send back to PHS before the next meeting.	PHS will confirm at the next meeting that all signed ToR forms have been submitted.
2. The VPD representative will provide their email contact info to CAC members.	VPD
3. The City of Vancouver representative will pass along small grant application information to CAC members who wish to organize welcoming initiatives for residents once the small grants website has been updated.	City of Vancouver
4. The next meeting will be scheduled for April. Once the date and location have been confirmed, CAC members will receive a meeting invitation by email.	PHS



**Temporary Modular Housing
265 West 1st Avenue
Community Advisory Committee (CAC) Meeting Notes**

January 23, 2019, 5:30 to 6:15 pm | Creekside Community Centre

1. Welcome and Introductions

- a) The Facilitator welcomed CAC members to the meeting. CAC members introduced themselves and their organization or affiliation.

2. Overview of Agenda and Meeting Format

- a) The Facilitator acknowledged that the CAC meeting was being held on the unceded territory of the Coast Salish Peoples. The Facilitator reviewed the meeting agenda and introduced the Notetaker, reminding CAC members that their comments would be recorded.
- b) The Facilitator asked CAC members to read, sign and return the Terms of Reference (ToR).
- c) The Facilitator went over the meeting format:
 - Each organization/group will have a chance to introduce themselves and give updates.
 - Everyone will have the opportunity to ask questions.
 - Community members will have the opportunity to bring forward any comments or issues.
 - Today's meeting will end early and CAC members will have the opportunity to take a tour of the 265 West 1st Avenue TMH site shortly after 6:00 pm.
- d) The Facilitator discussed meeting frequency:
 - The CAC will meet monthly. After 3 meetings, CAC members and the Facilitator will check in to determine whether this is an appropriate frequency.
 - **Comment from City of Vancouver:** We would be happy to adjust the meeting schedule if a pertinent issue arises or we feel that we need to meet more.
 - **Comment from PHS:** From an operating perspective, we make ourselves as available as possible. We are open to communication from the public and will make available the contact numbers of TMH building managers for West 1st and Margaret Mitchell Place.

- **ACTION ITEM:** Building contact information for West 1st and Margaret Mitchell Place building managers will be circulated with these meeting notes.

3. Updates and Discussion

a. BC Housing

- BC Housing expressed excitement at having this project open at the end of the month.

b. PHS Community Services Society

- PHS expressed excitement for the opportunity to operate the West 1st TMH site.
- The Margaret Mitchell site opened in the fall, to tremendous success. The site contains 52 supportive homes.
- PHS is excited to replicate the process and practice in place at Margaret Mitchell, as well as to learn from best practices at this site.
- PHS is looking forward to working with partners such as Sole Food Farms that provide low barrier employment and opportunities for real community inclusion.
- The building manager for West 1st is looking forward to joining this project. They are coming from a well-established project, and are excited to meet a new group of people and see the project progress.
- **Question from Community Member:** Can you describe the relationship between the West 1st site and Sole Food Farms?
 - **Response from Sole Food Farms:** The farm had made previous arrangements to use this site for farming and worked to integrate these projects once the West 1st TMH site was announced, as both projects are serving the same population. Sole Food hopes to provide co-programming with the West 1st TMH site.
 - **Comment from Community Member:** This is fantastic.
 - **Comment from Sole Food Farms:** We are really excited about it.
- **Question from Community Member:** Since Marguerite Ford Apartments opened, correct me if I'm wrong, there have been a lot of emergency calls to the building. The last year or so, there has been an increase in the amount of emergency vehicles that are parked in front of that building. On 2nd Avenue it doesn't have much of an impact, but there is a potential for blocking traffic at the West 1st site. Maybe you could look into that situation – how can you remedy the traffic issues?
 - **Response from PHS:** We will have parking. There will be a parking lot available on Crowe Street if there is a non-emergency medical response but emergency vehicles will stop as close to the entrance as possible in an

emergency.

- **Question from Community Member:** I've been in here for 9 years now. For the first 5 years, there was not much of a problem with needles, almost none, occasionally 1 or 2. Since Marguerite Ford Apartments opened (3 years ago) needles have been way more frequent, even though they sent people over to do a sweep. I do not have proof that they are from [the Marguerite Ford residents], but we can see the effect. My concern is that if we have another supported housing project around the area, the amount of needles will increase.
 - **Response from PHS:** I can speak to the programming we put in at Margaret Mitchell. We have a clean sweeps team daily. This is paid employment for the people in the building and includes collecting refuse around the building. It's been a notable benefit to the neighbourhood. This programming supports community and the area.
 - **Response from City of Vancouver:** One of the loudest concerns is reflecting a huge rise in people finding needles in that community. We have tried to respond appropriately. We have put in an extra needle box in Hinge Park and have residents doing Spikes on Bikes. It is not just this community, there has been a rise everywhere.
 - **Question from Community Member:** Would you be able to help with disposal of [needles] collected by our building?
 - **Response from PHS:** Do you have a sharps container? Carly or one of our staff will come and collect it. We will make sure you have the contact information of the Needle Exchange Van. You are always welcome to give us a call or knock on the front door.
 - **Comment from Community Member:** At the open house I met the former Executive Director of PHS and told them that some residents in the Olympic Village have been noticing needles, and asked whether there will there be disposal areas and needle exchange at the sites. They said yes, and that PHS has a needle recovery service with VCH and will continue to work with community. That is pretty reassuring.
 - **Comment from PHS:** PHS runs Spikes on Bikes and does sweeps. if you contact us we will make an effort to get those [needles].
 - **ACTION ITEM:** The PHS team will send the Needle Exchange Van to the Foundry and the Wall Centre buildings and will provide representatives from these buildings with the contact info of the Needle Exchange Van.

- **Question from Community Member:** Does PHS have partnerships with schools and daycares in the area?
 - **Response from PHS:** Elementary students did welcome packs and a community art project for Margaret Mitchell. It was great to see.

- **Question from Community Member:** On the CAC information sheet, it said there would be a representative from the buildings?

- **Response from PHS:** We're hoping to see that happen, but we can't force anyone. We hope to foster that after the initial move in. Moving and divorce are exceptionally stressful times for people. It will take some time to settle in, but afterward we will work to foster community engagement.
- **Question from Community Member:** When will community members be moving in?
 - **Response from PHS:** We're hoping as early as Monday February 4th.
 - **Question from Community Member:** On the [Prior-to Letter] there is a completion deadline of the 20th of March. I thought obviously all of the people couldn't move in until then.
 - **Response from City of Vancouver:** This document lists the conditions for occupancy. It is a long list of things that the applicant has to do. We are going to see the building, they have done about 90% of the things to meet these conditions. The rest will be done in the next few weeks, and then they can apply for the occupancy permit. They are ahead of schedule. We want the building to be safe and habitable, and we won't waive these things.
 - **Clarification from Facilitator:** March 20th is a deadline, but the residents can move in earlier.
 - **Comment from City of Vancouver:** These have been quick.
 - **Question from Community Member:** Are the applicants not a part of this committee?
 - **Response from City of Vancouver:** I am the CAC representative for the City of Vancouver. You will meet a representative from the applicant team when we tour the building.

c. City of Vancouver

- Two buildings have opened in the past couple weeks. They are operated by Lu'ma Native Housing Society. This will be the next building to open, tenanted in early February. We have one more building that will open in early March. That will conclude Phase 1, which is to provide 600 TMH units. We will have opened 10 sites, and we will be working on next steps.
- **Comment from Community Member:** In the CAC documents there is reference to a representative from a school in the community but that school has not yet been built. I checked with the School Board, and I don't know that we're going to have a school or a school rep on this committee.
 - **Clarification from Facilitator:** The school rep from this committee declined. As far as the future school I can't speak to that.
 - **Clarification from City of Vancouver:** For many years, we haven't seen any investment in new schools. We're saving a here, where the public art was. We are still saving that site in the hope that that it is part of the

community plan, and we're hoping that the School Board will find the money [to build a new school].

d. Vancouver Coastal Health

- All of the TMH projects have regular contact with the health teams.

e. Vancouver Police Department

- VPD liaises with staff at a lot of the TMH buildings. They do it informally, in order to curb anything more serious.
- **Question from Community Member:** How do we contact you?
 - **Response from VPD:** Email. I can pass along my contact info. I have been spending a lot of time in the Olympic Village, at places such as Urban Fare.
 - **ACTION ITEM:** VPD representative will provide email contact info to CAC members.

f. Sole Food Farms

- Sole Food is excited about potential that this site offers.

g. Creekside Community Centre

- **Note from Facilitator:** The Creekside Community Centre rep sends their regrets. They will report on the outcomes of liaising with Margaret Mitchell Place on partnerships and programming at the next meeting.

h. Community Members

- **Comment from Community Member:** We are excited. There is some experience of adverse effect from another operator. People are people and it's a good thing.
 - **Response from PHS:** We are deeply committed to being strong neighbours. I promise you from our team on this side of the table, call us and we will act.
- **Question from Community Member:** Is there anything we can do to make people feel more welcome? It could be disconcerting coming into a new community and be met with a negative reaction.
 - **Response from PHS:** Many people won't be new to this community; our tenants will likely be already familiar with the area. A lot of people may be in tents along the seawall, Carnegie Outreach has gotten them rapid access into TMH. Move-in initiatives such as art projects from kids, treats and socks, and spider plants as welcome. When residents came into Margaret Mitchell, these things went a long way in making people feel welcome.

- **Response from PHS:** These welcoming initiatives are a way of averting a standoffish relationship. We have talked about a food and beverage event. We gave it time at Margaret Mitchell, and it was successful when we did it there.
- **Response from City of Vancouver:** The City has small grants available (\$1,000 to \$2,000) for people who do small, meaningful projects that impact homeless people in their community. We issue those grants in the spring. There is an opportunity to get together with neighbours. We added some extra money for 2018 and 2019.
- **ACTION ITEM:** City of Vancouver representative will pass along grant application information to CAC members.
- **Comment from Sole Food Farms:** Sole Food applied for one of those grants to host a small event in the near future. We will be hosting an event for community to visit both the farm and the residents.

4. Action Items and Next Steps

Action Items	Responsible
<ul style="list-style-type: none"> • All CAC members will review and sign the Terms of Reference and send back to PHS before the next meeting. 	All CAC members
<ul style="list-style-type: none"> • Contact info for West 1st and Margaret Mitchell Place building managers will be circulated with these meeting notes. 	PHS Building Manager
<ul style="list-style-type: none"> • The PHS team will send the Needle Exchange Van to the Foundry and the Wall Centre and will provide representatives from these buildings with the contact info of the Needle Exchange Van. 	PHS
<ul style="list-style-type: none"> • VPD representative will provide email contact info to CAC members. 	VPD
<ul style="list-style-type: none"> • City of Vancouver representative will pass along small grant application information to CAC members who wish to organize welcoming initiatives for residents. 	CoV

5. Meeting adjourned; CAC members took a tour of the West 1st TMH site.